



Committee of Members

Terms of Reference

(2025/26)

Background and Introduction

Established in 1997, Partners in Paediatrics (PiP) referred to hereafter as ‘the Partnership’ is a partnership of organisations working together to improve the quality and accessibility of health services for children and young people across the West Midlands, and areas served by participating organisations.

The Partnership has a small core team and is responsible for coordinating the Partnership’s work programme. The Partnership’s achievement will be the result of a sustained contribution and commitment of its members, to its overall objectives.

Since its inception in 1997, the Partnership has formed strong relationships with key stakeholders and third sector organisations and has been a constant advocate for children and young people’s services in order to maintain the importance of services for children and young people on ‘the agenda’.

The overall aim is to improve the quality-of-service provision for Children and Young People.

An early ‘promoter’ of the value of clinical networks; the Partnership has worked strategically with Children’s Leads and Commissioners to explore the options for service development, improvement, and delivery.

As the NHS continues to change in the future, maintaining strong partnerships across the West Midlands and the areas served by our member organisations will be key to ensuring continued delivery of high-quality services, positive patient experiences, robust development and sustainable improvement.

Partners in Paediatrics place Children and Young People central to its workstreams, providing a ‘voice’ and facilitating communication for them as a patient and service user, their carers and families across health, social care, and third sector organisations.

Our objectives are:

- To facilitate the development of clinical networks and support associated work streams, where appropriate.
- Work with and inform commissioners on the improvement of sustainable services to improve outcomes of care.
- Develop high quality Paediatric Clinical Guidelines, and pathways of care.
- Provide educational fora and undertake training and learning events for professional development.
- Promote and share good practice, at regional and national levels
- Engage, and consult with service users and their carers and families to influence service improvement and development, enhancing the patient experience for children, young people, their carers and families.

Purpose of the Committee of Members:

The Committee of Members are the overall decision-making forum for the organisation, Partners in Paediatrics, including its members.

The Committee of Members guides and monitors the work of the Partnership ensuring that the interests of the Partnership and services for children, and young people are effectively promoted through the Partnership's work and its relations with service providers, commissioners, regulators and other relevant organisations.

The Committee of Members will:

- Monitor the progression and delivery of projects identified as part of its overall work plan.
- Approve any identified future workstreams and appoint a lead.
- Assess any challenges to its work that are foreseen and agree approaches to managing those challenges.
- Make decisions relating to the financial status of the organisation.
- Consider membership applications and changes.
- Ensure that the organisation is adapting to changes within health, social care, and third sector organisations, and is proactively responding to future needs.
- Ensure the 'patient voice' is central to business conducted and maintain open communication practices.

Members and their role:

Each member organisation must nominate a representative and a deputy to attend each Committee meeting throughout the year of subscription. There will be an Annual General Meeting held during each financial year, which representatives are also asked to attend.

The role of each Committee Members representative is to contribute to the business of the Partnership and to use their professional knowledge and skills to represent the best interests of the children, young people, their carers and families across the Partnership areas.

Each representative should ensure that there is effective communication between the committee and colleagues within their own organisation.

Where representatives are identified as work stream leads, a written update should be presented to each committee of Members meeting routinely to monitor the progress and maintain momentum of each project.

Member Responsibilities:

- A nominated representative/s shall be appointed as the contact with PiP lead.
- Sharing of information will be routinely cascaded to other members within your organisation or wider, as and when required
- Participation in the review and development of the Paediatric Clinical Guidelines, as and when required
- Contribution to the workstreams outlined within the PiP Work Plan (2025/26), and where appointed, ensure that actions are progressed accordingly
- Each Partnership Organisation will need to assign a lead clinician as the Guideline Lead to participate in the development of good practice and workstreams, and maintaining partnership working through PiP

Current List of Members (April 2025)

Birmingham Community Healthcare NHS Foundation Trust

NHS Birmingham & Solihull Integrated Care Board (ICB)

Birmingham Women's & Children's NHS Foundation Trust

Coventry & Warwickshire Partnership NHS Trust

Dudley Group NHS Foundation Trust

George Eliot Hospital NHS Trust

Midlands Partnership University NHS Foundation Trust
Sandwell and West Bromwich Hospital NHS Trust
South Warwickshire NHS Foundation Trust
The Royal Wolverhampton NHS Trust
The Shrewsbury & Telford Hospital NHS Trust
University Hospitals Birmingham NHS Foundation Trust
University Hospitals Coventry & Warwickshire NHS Trust
University Hospitals of North Midlands NHS Trust
Walsall Healthcare NHS Trust
Worcestershire Acute Hospitals NHS Trust
Wye Valley NHS Trust

Associate Members:

East Cheshire NHS Trust
Hereford & Worcestershire Health and Care NHS Trust
Robert Jones & Agnes Hunt Orthopaedic Hospital NHS Trust
Shropshire Community Healthcare NHS Trust
The Royal Orthopaedic Hospital NHS Foundation Trust

Schedule and Frequency of Meetings

The Committee Meetings will be held twice yearly; once in March and during the annual conference in October, for a period of 3 hours.

A meeting schedule will be circulated at the beginning of each financial year detailing dates, times, and venues.

An agenda will be circulated before each meeting, including an agreed set of standing items reflecting the business cycle through the year.

In order to maximise representation each member organisation will, in turn, be asked to host the Committee meeting, where possible.

An Annual Conference / AGM will be held in October each year, as a celebration of the years' achievements, and to inform forward planning for the coming year.